

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE  
**ACADEMIC AFFAIRS**

Course Number: HIT-155      Class/Lect. Hours: 2      Lab Hours:      Credits:      Dept.: Health Information Technologies  
 Course Title: Health Claims & Insurance      Semester: Fall      Year: 2015

**Course Description, Prerequisite, Corequisite:**

**This course is designed to develop knowledge of various health insurance policies and plans. The student will become proficient in health insurance terminology and concepts. Managed Care models, as well as government, state, commercial, workers compensation, liability and Tricare insurances will be compared and contrasted. Insurance forms and documentation for health claims reimbursement and billing will be utilized. Reimbursement calculations for DRG, capitation, fee for service, risk accounts, Medicare & Medicaid and private insurance will be examined. Students should be competent with the billing process, claim adjudication, managing insurance and patient accounts receivable and collection activity.**

**Pre-requisites: NONE**

**A final grade of “C” 73% or better is required.**

Course Objectives	Competencies
Introduce information about the major insurance programs used in healthcare in the United States and regulations that govern these programs.	Ability to understand the nuances of health insurance carriers and plans and how they are governed from the federal, state and insurance commissioner’s level.
Provide basic knowledge of CPT 4, HCPCS and ICD 10 CM coding systems.	Student should demonstrate the need for procedural and diagnosis coding; medical necessity and how proper/improper use of these codes affect claims and reimbursement.
Simplify the process of completing and submitting outpatient claims on a CMS 1500.	Ability to understand the billing process, paper and electronic claim submission, posting insurance and patient payments, working denials and proper appeal processes. Students will complete CMS 1500 claims forms for sample case studies.

<b>Course Objectives</b>	<b>Competencies</b>
Introduce the basics of managing an accounts receivable.	Students will understand how to work the insurance and patient accounts receivables and how to manage unpaid accounts and collection activities.