

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
ACADEMIC AFFAIRS

Course Number: ECE-240 Class/Lect. Hours: 3 Lab Hours: 0 Credits: _____ Dept.: Early Childhood Education
Course Title: Administration of Family Child Care Semester: Fall Year: 2019

Course Description, Prerequisite, Corequisite:

Family Child Care will provide the necessary knowledge, information, and tools to enable students to effectively care for children in their home and to approach this work in a positive and professional way. The focus of the course will be organizing a childcare business, designing an appropriate learning environment, providing for children's health and safety, and developing positive relationships with parents.

Prerequisite: ECE-110 or permission of the instructor

OBJECTIVES/COMPETENCIES

Course Objectives	Competencies
1. Develop a business sense regarding Family Child Care Homes 2. Complete all necessary training as recommended by the State of Massachusetts,	<ul style="list-style-type: none">• Demonstrate knowledge of financial responsibilities and practices• Establish policies and record keeping methods

Course Objectives	Competencies
<p>3. Design a quality home child care environment</p> <p>4. Plan activities and experiences that are developmentally appropriate and include all developmental domains</p> <p>5. Foster positive relationships with families</p>	<ul style="list-style-type: none"> • Student will complete First Aid and CPR training • Students will demonstrate a working knowledge of safe sleeping practices for infants • Students will recognize when to report suspected child abuse or neglect and will articulate their role as a mandated reporter • Students will consider space, time, and materials that will encourage exploration and discovery when planning the child care environment • Students will create a mock outdoor space that is both safe and encouraging of exploration • Students will provide opportunities for multiage group interactions, thus supporting social and emotional development • Students will describe the importance of and incorporate activities that allow children to use all their senses, e.g. cooking or gardening • The student will establish many ways of communicating with parents; newsletters, informal get togethers, or posting relevant information on a bulletin board • Students will develop a policy handbook for families