

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
ACADEMIC AFFAIRS

Dept.:
Health
Inform
ation
Techno
logies _____

Cours
e
Numb
er _____

Class/Lec
t. Hours: 3 Lab
Hours: _____ Credits: 3

HIT-267 _____

Course Title: Professional Practice Experience Semester: Fall Year: 2015

Course Objectives	Competencies
<ol style="list-style-type: none"> 1. To provide the student with on-site experiences in HIM and other departments in various healthcare facilities. 	<ol style="list-style-type: none"> 1. Orientation to departments and functions of various healthcare facilities. 2. Observe and understand Health Information Management Department functions. 3. Build communication and presentation skills. 4. Compare and contrast the working relationship amongst departments in the healthcare organization. 5. Recognize health information documentation flow in a healthcare setting. 6. Perform functions in a health information department. 7. Perform HIM related functions to include coding, retrieval, filing, assembly, analysis, and other functions while maintaining confidentiality of protected health information.. 8. Develop a presentation on a HIT related topic from your directed practice experience. 9. Prepare handouts and material for the presentation. 10. Record experiences on a daily basis, reflecting on concepts/procedures learned.