

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE

**ACADEMIC AFFAIRS**

Course Number: MANG-310 Department: Business Administration  
Course Title: Human Resource Management Semester: Fall Year: 2011

**Objectives/Competencies**

<b>Course Objective</b>	<b>Competencies</b>
1. To introduce students to the key terms, concepts and vocabulary related to human resource management.	1. Effectively discuss concepts and ideas using the correct human resource terminology.
2. To assist students in understanding the inputs, process steps and outputs of each of the major human resource processes.	1. Diagram and describe in writing each of the major human resource processes.
3. To understand how the management of human resources impacts employee and organizational performance.	1. Analyze case studies and effectively participate in role playing simulations.
4. To assist students in developing critical thinking skills.	1. Analyze case studies, identify problems and recommend solutions.
5. To assist students in developing effective communication skills.	1. Explain ideas clearly, concisely and completely during class discussions, presentations and written homework assignments.

<b>Course Objective</b>	<b>Competencies</b>
6. To assist students in developing effective team skills.  7. To assist students in developing computer skills.	1. Participate and complete in-class team assignments.  1. Complete assignments using the Internet to do research.