Academic Affairs 11/13

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE

**ACADEMIC AFFAIRS**

Course Number: HIT-155

Class/Lect.

Hours: 2

Lab

Hours: Credits: Dept.:

Health Information Technologies

Course Title: Health Claims & Insurance Semester: Fall Year: 2015

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**Course Description, Prerequisite, Corequisite:**

**This course is designed to develop knowledge of various health insurance policies and plans. The student will become proficient in health insurance terminology and concepts. Managed Care models, as well as government, state, commercial, workers compensation, liability and Tricare insurances will be compared and contrasted. Insurance forms and documentation for health claims reimbursement and billing will be utilized. Reimbursement calculations for DRG, capitation, fee for service, risk accounts, Medicare & Medicaid and private insurance will be examined. Students should be competent with the billing process, claim adjudication, managing insurance and patient accounts receivable and collection activity.**

**Pre-requisites: NONE**

**A final grade of “C” 73% or better is required.**

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| **Course Objectives** | **Competencies** |
| Introduce information about the major insurance programs used in | Ability to understand the nuances of health insurance carriers and plans |
| healthcare in the United States and regulations that govern these | and how they are governed from the federal, state and insurance |
| programs. | commissioner’s level. |
| Provide basic knowledge of CPT 4, HCPCS and ICD 10 CM coding | Student should demonstrate the need for procedural and diagnosis |
| systems. | coding; medical necessity and how proper/improper use of these codes affect claims and reimbursement. |
| Simplify the process of completing and submitting outpatient claims on a | Ability to understand the billing process, paper and electronic claim |
| CMS 1500. | submission, posting insurance and patient payments, working denials and proper appeal processes. Students will complete CMS 1500 claims forms for sample case studies. |

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**Course Objectives**

Introduce the basics of managing an accounts receivable.

**Competencies**

Students will understand how to work the insurance and patient accounts receivables and how to manage unpaid accounts and collection activities.