ACADEMIC AFFAIRS

Course Number: HIT 122   Department: Information Technology

Course Title: Introduction to Procedural   Semester: Fall   Year: 2015
Coding

Objectives/Competencies

Course Objective	Competencies
1. Apply knowledge of CPT 4 instructional notations and conventions to locate and assign procedural codes and sequence them correctly.	1. Use and maintain electronic applications and work processes to support clinical classification and coding.
	2. Apply procedure codes according to current nomenclature.
	3. Adhere to current regulations and established guidelines in code assignment.
	4. Validate coding accuracy using clinical information found in the health record.
2. Understand the general procedural coding guidelines.	5. Use and maintain applications and processes to support other clinical classification and nomenclature systems.
3. Review the uses and importance of the medical record in the coding process.	6. Resolve discrepancies between coded data and supporting documentation.
	7. Apply knowledge of anatomy and physiology and procedural terminology to assign accurate codes to services and procedures.

Course Objective	Competencies
	8. Apply knowledge of current approved CPT-4 coding guidelines to assign and sequence the correct procedure codes. 9. Apply guidelines to select the principal procedure and additional procedure codes. 10. Exclude from coding procedures related to an earlier episode of care which have no bearing on the current episode of care. 11. Apply knowledge of CPT-4 coding guidelines to assign codes for each body system, evaluation and management, anesthesia, radiology, pathology, laboratory, and medicine services. 12. Understand and demonstrate knowledge of medical records, importance of good documentation and review, and knowledge of where to find pertinent documentation for coding purposes.

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